

#### **COURSE OUTLINE**

Course Version: 15 Course Duration: 3 Day(s)

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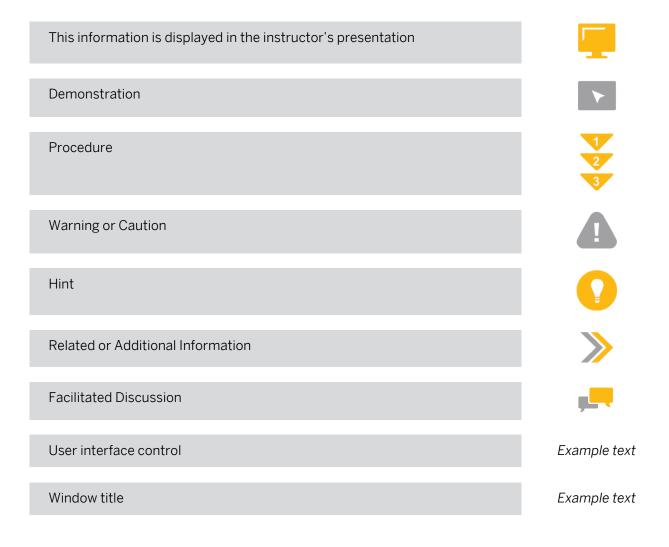
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## **Typographic Conventions**

American English is the standard used in this handbook. The following typographic conventions are also used.





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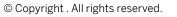
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## **Course Overview**

#### TARGET AUDIENCE

This course is intended for the following audiences:

- Application Consultant
- Business Analyst
- Business Process Owner/Team Lead/Power User
- Change Manager
- Data Consultant/Manager
- Development Consultant
- Executive
- Industry Specialist
- Program/Project Manager
- System Architect
- Technology Consultant
- Trainer
- User





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## UNIT 1 SAP, a Cloud Company

## Lesson 1: Identifying SAP Applications and Components

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Identify SAP applications and components

## Lesson 2: Outlining New SAP Functionality

#### **Lesson Objectives**

After completing this lesson, you will be able to:

- Outline the usage and functionality of SAP HANA
- Outline the usage and functionality of Cloud for Customer
- Describe the various aspects of SAP User Experience



## UNIT 2 SAP System Navigation

## Lesson 1: Accessing the SAP System

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Access the SAP system

## Lesson 2: Personalizing the User Interface

#### **Lesson Objectives**

After completing this lesson, you will be able to:

- Personalize the user interface
- Use transaction codes and navigation options
- Locate Help on the SAP Easy Access screen



# UNIT 3 System-Wide Concepts

## Lesson 1: Identifying SAP Organizational and Master Data Elements

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Identify the elements of SAP system-wide concepts



UNIT 4 Logistics

## Lesson 1: Performing the Procure to Pay Business Process Steps

#### **Lesson Objectives**

After completing this lesson, you will be able to:

- Create a purchase order for materials
- Create a goods receipt
- Verify a vendor invoice

### Lesson 2: Using Supplier Relationship Management (SRM) for Procurement and Sourcing Processes

#### Lesson Objectives

After completing this lesson, you will be able to:

• Define the SRM processes

### Lesson 3: Integrating Ariba Functionality with Procurement in SAP Enterprise Resource Planning (ERP)

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Integrate Ariba functionality with procurement in SAP ERP

## Lesson 4: Processing a Material Requirements Planning (MRP) Run

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Process an MRP run

## **Lesson 5: Processing Production Orders**

#### **Lesson Objectives**

After completing this lesson, you will be able to:



- Create and release a production order
- Confirm a production order and goods receipt

## Lesson 6: Using Supply Chain Management (SCM) to Manage Supply and Demand

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Use SCM to manage supply and demand

## **Lesson 7: Creating Sales Orders**

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Create a sales order

### Lesson 8: Creating a Delivery and Posting a Goods Issue

#### **Lesson Objectives**

After completing this lesson, you will be able to:

· Create a delivery and post a goods issue

### **Lesson 9: Creating Sales Order Billing Documents**

#### **Lesson Objectives**

After completing this lesson, you will be able to:

Create a sales order billing document

### Lesson 10: Using Customer Relationship Management (CRM)

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Use CRM

### Lesson 11: Using Product Lifecycle Management (PLM)

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Use PLM

## UNIT 5 Financials

## Lesson 1: Identifying Financial Accounting Processes

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Outline the tasks associated with financial accounting

## Lesson 2: Using Financial Add-Ons for SAP Business Suite

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Use financial add-ons for SAP Business Suite

### Lesson 3: Creating a Journal Entry in the General Ledger

#### Lesson Objectives

After completing this lesson, you will be able to:

• Create a journal entry

## Lesson 4: Outlining the Outbound Payments Process in Accounts Payable

#### Lesson Objectives

After completing this lesson, you will be able to:

Process an outbound payment

## **Lesson 5: Generating Financial Statements**

#### **Lesson Objectives**

After completing this lesson, you will be able to:

Generate financial statements

## Lesson 6: Outlining the Inbound Process in Accounts Receivable



#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Outline the inbound process in accounts receivable

#### Lesson 7: Outlining the Business Processes in Fixed Assets Accounting

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Outline the business processes in fixed assets accounting

### Lesson 8: Analyzing Internal Costs in Management Accounting

#### **Lesson Objectives**

After completing this lesson, you will be able to:

- Execute a cost center report
- Monitor internal costs using internal orders

## Lesson 9: Monitoring Manufacturing Costs

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Monitor planned and actual manufacturing costs

## Lesson 10: Analyzing Profitability

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Analyze profitability

## UNIT 6 Human Capital Management (HCM)

### Lesson 1: Identifying the Components of SAP Enterprise Resouce Planning (ERP) HCM

#### Lesson Objectives

After completing this lesson, you will be able to:

- Identify the components of SAP ERP HCM
- Outline the organizational structure of SAP ERP HCM
- Maintain employee master data

## Lesson 2: Outlining the HR Renewal Functionality

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Outline the functionality available with HR Renewal

## Lesson 3: Integrating SuccessFactors in the Cloud

#### **Lesson Objectives**

After completing this lesson, you will be able to:

• Integrate SuccessFactors in the cloud



## UNIT 7 Analytics and Strategic Planning

## Lesson 1: Executing Analytics and Strategic Planning Reports

#### **Lesson Objectives**

After completing this lesson, you will be able to:

- Execute a sales report
- Create a business intelligence report



## UNIT 8 SAP Services

## Lesson 1: Accessing SAP Services

### **Lesson Objectives**

After completing this lesson, you will be able to:

• Explain the services offered by SAP

